

Audit & Governance Committee Forward Plan to December 2014

Summary

1. This paper presents the future plan of reports expected to be presented to the Committee during the forthcoming year to December 2014.

Background

2. There are to be six fixed meetings of the Committee in a municipal year. To assist members in their work, attached as an Annex is the indicative rolling Forward Plan for meetings to December 2014. This may be subject to change depending on key internal control and governance developments at the time. A rolling Forward Plan of the Committee will be reported at every meeting reflecting any known changes.
3. There have been a number of amendments to the Forward plan since the previous version was presented to this Committee in November 2013.
4. Following a request from Members at the last Committee meeting, a further update report on the Committee's effectiveness has been added to the Agenda for June 2014.
5. An item on the review of the effectiveness of Internal Audit has been removed from the December agenda as this will be covered under the Annual report of the head of internal audit which is scheduled for the same meeting.
6. Four items have been deferred from December until the next meeting in February, the Mazars' grant claims report, the partnership governance progress report, the business continuity update report and the report on Council Procedure rules.

7. The Annual report of the Audit & Governance Committee has been added to the Agenda for the June meeting.

Consultation

8. The Forward Plan is subject to discussion by members at each meeting, has been discussed with the Chair of the Committee and key corporate officers.

Options

9. Not relevant for the purpose of the report.

Analysis

10. Not relevant for the purpose of the report.

Council Plan

11. This report contributes to the overall effectiveness of the council's governance and assurance arrangements contributing to an 'Effective Organisation'.

Implications

12.
 - (a)**Financial** - There are no implications
 - (b)**Human Resources (HR)** - There are no implications
 - (c)**Equalities** - There are no implications
 - (d)**Legal** - There are no implications
 - (e)**Crime and Disorder** - There are no implications
 - (f) **Information Technology (IT)** - There are no implications
 - (g)**Property** - There are no implications

Risk Management

13. By not complying with the requirements of this report, the council will fail to have in place adequate scrutiny of its internal control environment and governance arrangements, and it will also fail to properly comply with legislative and best practice requirements.

Recommendations

14.
(a) The Committee's Forward Plan for the period up to December 2014 be noted.

Reason

To ensure the Committee receives regular reports in accordance with the functions of an effective audit committee.

- (b) Members identify any further items they wish to add to the Forward Plan.

Reason

To ensure the Committee can seek assurances on any aspect of the council's internal control environment in accordance with its roles and responsibilities.

Contact Details

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**Report
Approved**



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Specialist Implications Officers

Head of Civic, Democratic & Legal Services

Wards Affected: Not applicable

All

For further information please contact the author of the report

Background Papers:

None

Annex

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